

## CMU SOCIOLOGY 101/ INTRODUCTORY SOCIOLOGY

Spring Semester 2010 MWF

Instructor: Denise Gebhardt

[dgebhard@centralmethodist.edu](mailto:dgebhard@centralmethodist.edu)

660 248-6622 work phone

660 248-6981 work fax

660 338-2718 home fax

TEXTBOOK: *Sociology: A Down-to-Earth Approach*, by James M. Henslin. Ninth Edition.

ISBN#0205570232. Textbook Companion Website: [www.ablongman.com/henslin8e](http://www.ablongman.com/henslin8e).

Wiki Page address: [dgebhard.pbworks.com](http://dgebhard.pbworks.com)

### COURSE DESCRIPTION

You will be introduced to basic sociological methods, theories, and concepts. An important component of this course will be to develop critical thinking skills.

### INSTRUCTOR POLICIES

The Henslin textbook is required reading. You are expected to read the assigned chapters so that you will be familiar with the material presented in class. Generally, we will cover one chapter every week. Class participation is expected. Group projects on occasion may be part of in-class work. On-line assignments will be an integral aspect of this course. Please note that there are some chapters which we will not cover. No cell phones, no texting.

Unless you the student sign a FERPA agreement, I cannot speak with any parent/guardian regarding academic matters. Cell phones are not allowed.

Do not use the mute button during class time unless directed to do so. If you intend to use a laptop during class, please check with me first. No ONLINE activities during class.

### METHODS OF INSTRUCTION

During the semester you can expect classroom lectures, on-line activities, discussions, written assignments, and video presentations.

### ASSIGNMENTS

Weekly or bi-weekly assignments are an integral part of this class. You will receive a separate sheet with each assignment listed corresponding to a particular chapter. Assignments must be typed and are to be turned in on the date due. In case of problems with e-mail, fax or mail

transmission, it is **HIGHLY** recommended that you keep a backup copy of any assignment you turn in. You are encouraged to visit the companion website to your textbook listed at the top of this page, for practice exams that will aid you in preparation for exams.

#### ACADEMIC PROPERTY

All work (original or copy) submitted by the student to satisfy the requirements of the course may be retained at the discretion of the instructor for non-profit and educational purposes. Such work is generally used for assessing the course and providing evidence of student accomplishment for review by accrediting agencies. Any student wishing to prohibit such use of their work may do so by notifying the instructor in writing.

#### NONDISCRIMINATORY POLICY

Central Methodist University does not discriminate on the basis of race, color, religion, sex, national origin, age, or federally defined disability in its recruitment, admission, and retention of students.

#### CONDUCT

Verbal warning will be given. If disruptions are not curbed then your principal will be contacted. Leaving the classroom during class is not acceptable. No cell phones, Ipods, headphones, etc.. Keep in mind the ITV contract you signed regarding conduct policy for ITV classes; first, second, third offenses and dismissal from class, refer to CMU handbook which includes contracts, policies, guidelines, etc.

#### COMMUNICATION

If you don't understand what is being discussed in class, or have other concerns, please don't hesitate to call it to my attention. You may e-mail me at any time. My e-mail address is at the top of page one.

#### ATTENDANCE

Class attendance is required. If you know in advance that you won't be in class, please let me know. Three unexcused absences will result in lowering of your final grade. Excused absence includes school related trips, organizational meetings, illness. Unexcused absence refers to any day you do not come to class and fail to notify the instructor of the reason for your absence.

Please keep me informed of upcoming school functions that will cause you to be absent I will do my best not to schedule exams, projects, etc., for those days.

#### EXAMS

Exams may consist of a combination of some or all of the following: multiple choice, identification, true/false, essay. In general, exams will cover four to five chapters. If you are given a take-home exam, **remember it is an exam, not a group project** to be completed in class with your classmates. Grades will be computed using this formula:

100%-90% A

89%-80% B

79%-70% C

69%-60% D

59%- F

### **Required Chapters :**

1,2,3,4,6,8,9,10,11,12,14,16,18,19,21,22

### **ACADEMIC MISCONDUCT POLICY**

Central Methodist University believes that honesty throughout life is a significant foundation of character and personal integrity. The University's Policy on Academic Honesty applies to all forms of academic work, including but not limited to quizzes and examination, essays and papers, lab reports, oral presentations, surveys, take-home tests, etc. Every student is responsible for understanding this policy. By registering at the university, every student accepts the obligation to abide by this policy. Students are also responsible for understanding the particular policy applications required by each of their instructors and to ask the instructor for clarification of any areas of uncertainty.

Academic conduct requires that each person accept the obligation to uphold professional standards in all academic endeavors. Any conduct that unprofessionally represents a student's academic performance violates CMU's Academic Conduct Policy. Unprofessional practices include but are not limited to the following:

1. Cheating in any form (e.g., ghost-written papers, cheat sheets or notes, copying during exams, quizzes or other graded class work, allowing anyone to misrepresent their coursework as yours, or your coursework as theirs, etc.);
2. Unauthorized collaboration with others on work to be presented in ways contrary to the stated rules of the course or the specifications of a particular assignment;
3. Stealing or having unauthorized access to examination or course materials.
4. Falsifying information (records, or laboratory or other data);
5. Submitting work previously presented in another course without the advance consent of the second instructor.
6. Assisting Academic Misconduct (intentionally or unintentionally)---This includes allowing any other student to use or submit your academic work or performance, or other academic work supplied by you, under a name different from the author of the work), and
7. Plagiarism. Plagiarism includes but is not limited to (1) representing as your own work a paper, speech, or report written in whole or in part by someone else (from the un-credited use of significant phrases to the

un-credited use of larger portions of material), including material found on the internet, (2) failing to provide appropriate recognition of the sources of borrowed material through the proper use of quotation marks, proper attribution of paraphrases, and proper citations. Paraphrase is the direct use of others' ideas, data, or structures of thought stated in language substantially different from the source upon which they depend, and therefore not requiring quotation marks even though the substance of the material is borrowed. In borrowed material, appropriated recognition of the source must be given.

The University will discipline students for infractions of the Academic Honesty Policy with various sanctions which it deems appropriate, up to and including suspension or expulsion from the University. Penalties internal to a course, including grades and expulsion from the course, are at the discretion of the instructor. Students can appeal instructors' internal course penalties to the Committee on Academic Standards and Admissions, whose decision is final. Instructors must report all penalties they impose for academic dishonesty, with a brief account of the offense, to the Dean of the University, so that all violations are recorded. For serious or repeated offenses, the Dean may impose further penalties beyond the course penalty. These penalties include but are not limited to notations in the student's file, notations on the student's transcript, probation, suspension, and expulsion. A decision by the Dean of the University can be appealed to the Faculty Committee on Academic Standards and Admission, whose decision is final. Always provide appropriate recognition of all borrowed materials and sources.

Penalties internal to a course, including grades and expulsion from the course, are at the discretion of the instructor, . Instructors must report all penalties which they impose for academic misconduct, with a brief account of the offense, to the Dean, so that all violations are recorded. For serious or repeated offenses, the Dean may impose further penalties beyond the course penalty, including but not limited to notations in the student's file, notations on the student's transcript, probation, suspension, and expulsion. Students can appeal instructors' internal course penalties and any further sanctions by the Dean to the Committee on Academic Standards and Admissions, whose decision is final.