

Central Methodist University
Dual Credit Spanish 102: Spring 2010
Course Description & Syllabus

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Required Text: Knorre, Dorwick, Pérez-Gironés, Glass, Villareal. *Puntos en breve*. Second edition, New York: McGraw-Hill.

Optional Text: I highly recommend purchasing a Spanish-English Dictionary. There are many available, but some are better than others. My recommendations are Oxford or Collins.

Course Objectives: Continuation of basic Spanish skills, learning and using more advanced grammar structures and verb forms, being able to conduct basic conversations in Spanish, and being able to understand spoken Spanish.

The course will be taught almost entirely in Spanish after the first class. By now, you have the tools to ask questions (IN SPANISH) when you don't understand something. If a topic cannot be understood in Spanish, I will resort to English, but only if it is necessary to do so. If you have a question or do not understand something, use Spanish ("No entiendo" o "Tengo una pregunta" o ¿Cómo se dice ... en español?").

Grades: The course grade will be based on the following percentages:

Homework (including Weekend Packets):	10%
Written Compositions:	10%
Attendance/Participation:	10%
Oral Report:	10%
Quizzes:	15%
Tests:	25%
Final Exam:	20%

Your final grade will be cumulative and based on your work throughout the entire semester. Your grade will not reset at the beginning of the fourth quarter. Therefore, it is important that you give a consistent effort for the entire semester.

Grading Scale:

99-100	A+
94 –98	A
90 – 93	A-
87 – 89	B+
83 – 86	B
80 – 82	B-

77 – 79	C+
73 – 76	C
70 – 72	C-
67 – 69	D+
63 – 66	D
60 – 62	D-
59 & below	F

Homework: There will be homework given throughout the semester. Homework assignments will be announced at the end of class. Homework must be typed in Microsoft Word, double-spaced and in Times New Roman 12 point font. Homework must be e-mailed to me and received by 6 am on the due date (for example, if homework is due on Thursday, I must receive it via e-mail by 6 am on Thursday or it will be counted as late). The homework must be sent as an attachment document, and not as text in the body of the e-mail. Do not assume that because you sent an e-mail that I received it. Unless you receive a confirmation e-mail from me (“OK”), assume that I have not received your homework. When in doubt, re-send your assignment to ensure that I receive it in time.

Written Compositions: I will teach class on Monday through Thursday (and *occasionally* on Friday). On Fridays, you must attend class even if I will not be teaching. Sometimes you will have a quiz or test on Fridays. Whenever you do not, you will have a written composition. The composition topic (and length) will be given to you at the beginning of class time and the composition must be completed by the end of class. Your textbook and Spanish-English dictionary can be used to assist you in writing, but no other outside sources may be used. I am aware that your composition will be prone to having more mistakes this way than if you had an entire weekend to work on it, and this issue will be factored in when grading the compositions. You should neatly handwrite the compositions. If your school is off on a Friday, you will receive the composition instructions at the end of class on Thursday and the composition will be due on Monday. If this should occur, you may type the compositions if you prefer. There will be no opportunity for composition re-writes.

Weekend Packets: Also on Friday (or Thursday if there is no class on Friday) you will receive a packet of worksheets to complete over the weekend. The packet will be due on the following Monday.

Attendance/Participation: Unless you have an excused absence, you must attend class. If you know ahead of time that you will miss a class, please send me an e-mail to let me know. In addition to attending class, you must also be an active participant in class. To “actively participate” you should pay attention in class, ask questions, answer my questions and do your homework. Class participation is one component of your semester grade, so it is to your advantage to participate as much as you can.

If you are absent from class, it is YOUR responsibility to find out what work you missed and make up the work in a timely manner. For short absences (less than one week) you will have an extra day for each day you were absent to make up missed work. For extended absences of more than one week, we will discuss arrangements for making up work. Being absent DOES NOT excuse you from completing any work (homework, compositions, etc.) and if you do not turn in work you missed after an absence, you will receive a zero for that work. If you are absent **BE SURE to ask either your classmates and/or me what work you missed!**

Aside from having an excused absence, no other late or makeup work is accepted!

Oral Report:

On February 25 and April 30, students will present an oral report. The report will be given individually, last for at least 5 minutes, and discuss the life and accomplishments of a famous person from a Spanish-speaking country. A list of people to be reported on is included with this syllabus and these are the only available choices on report topics. We will select topics and report dates during the first week of the semester. An oral report grade sheet is also included, so you know what you will be graded on.

Quizzes:

Quizzes will be given throughout the semester as scheduled on the course calendar. Quizzes will be in-class and about 15-20 minutes long. The format for each quiz will vary, but the day before a quiz, I will announce what topics will be covered on the quiz. All quizzes are closed-book, closed-notes, with no outside assistance (including translators and dictionaries). I will drop your lowest quiz grade.

Tests:

Tests will be given throughout the semester as scheduled on the course calendar. Tests will be in-class and will last for the entire class period (with the exception of the Chapter 16 test, which will be a take home test). The day before a test we will review all of the subjects that will be covered on the test. All tests are closed-book, closed-notes, with no outside assistance (including translators and dictionaries), with the exception of the Chapter 16 take home test.

Final Exam:

The final exam for the course will be held on Friday, May 7. The final exam will cover all of the topics we have studied throughout the entire semester, and may possibly cover items from the first semester, if only incidentally. If you have kept up with your homework and studied for quizzes and tests, you should do well on the final exam. There will be adequate class time scheduled for review before the final exam.

Extra Credit:

An extra credit opportunity to add 1% to your final semester grade is available to all students. To earn the extra credit, you will watch a Spanish-

language film of your choice (after first being approved by me), and write a two-page (approximately 500 word) paper after viewing the film. 1 page (about 250 words) will be a summary of the film and the other page (about 250 words) will be your thoughts on the film (did you like it? Why or why not?). This two-page paper will be written COMPLETELY IN SPANISH!

Academic Integrity: All students taking this course are bound by the academic integrity policy of Central Methodist University. This policy can be found at: <http://www.centralmethodist.edu/cgesacad/catalogcgcs.html>, pages 32-33.

“The University’s policy on Academic Honesty applies to all forms of academic work, including but not limited to, quizzes and examinations, essay and papers, lab reports, oral presentations, surveys, take-home tests, etc. Every student is responsible for understanding this policy.”

“Academic honesty requires that each person accepts the obligation to be truthful in all academic endeavors. To help members of the community understand the implications of academic honesty, the University provides the following explanation of academic dishonesty.

Academic dishonesty is any conduct which has either as its intent or its effect (independent of intent) the false representation of a student’s academic performance. Academic dishonesty includes but is not limited to the following:

- a. Cheating in any form (e.g., ghost-written papers, cheat sheets or notes, copying during exams, quizzes or other graded work, allowing anyone access to our coursework account to misrepresent their coursework as yours or your coursework as theirs, etc.),
- b. collaborating with others on work to be presented in ways contrary to the stated rules of the course,
- c. stealing or having unauthorized access to examination or course materials,
- d. falsifying records, or laboratory or other data,
- e. submitting work previously presented in another course without the advance consent of the instructor,
- f. knowingly and intentionally assisting any other student in any act of academic dishonesty (this includes intentionally allowing any other student to use or submit your academic work or performance, or other academic work supplied by you, under a name different from the author of the work), and
- g. plagiarism. Plagiarism is a form of cheating and stealing. It is morally unacceptable as well as against academic policy. Plagiarism includes but is not limited to (1) representing as one’s own work a paper, speech, or report written in whole or in part by someone else (from the un-credited use of significant phrases to the un-credited use of larger portions of material), including material found on the internet, (2)

failing to provide appropriate recognition of the sources of borrowed material through the proper use of quotation marks, proper attribution of paraphrases, and proper reference citations. Paraphrase is the direct use of others' ideas, data, or structures of thought stated in language substantially different from the source upon which they depend and therefore not requiring quotation marks even though the substance of the material is borrowed. As borrowed material, appropriate recognition of the source must always be given."

"Penalties internal to a course, including grades and expulsion from the course, are at the discretion of the instructor."

I take cheating and plagiarism very seriously. The first violation of the academic integrity policy will result in a zero grade for the work, assignment, quiz or test in question. The first violation will also lower your final semester grade by one entire grade (A to B, B to C, etc.) The second violation will result in a zero grade for the entire course. Please do not create any situations that even appear to involve cheating or plagiarism. Remember that though you may use a Spanish-English dictionary to look up words you do not know for your homework and written compositions, you **MAY NOT** use any type of translators, including Babelfish or Google Translator for any assignment, test, quiz, exam or any other work for the course.

Class Rules:

Make sure your cell phones are turned off when class begins. Students are not allowed to use headphones, I-Pods, or cell phones in class.

It may be difficult to hear each other if we are all talking at the same time. Therefore, when I am talking, please do not interrupt me. If one of your classmates is talking, please do not interrupt them. If you have a question or comment, raise your hand and I will call on you. The microphones are very sensitive, so any noise (including whispering) will be picked up by the microphones. Please be considerate and do not talk out of turn during class.

The seat you sit in during the first day of class will be your seat for the entire semester. Do not change your seat, unless I approve the change, so that I can see all of you during class.

Schedule:

I have included a tentative schedule for the semester. We will follow this schedule as much as we can, though the schedule may be modified should a class be cancelled or if we get behind.

<u>Date</u>	<u>Topic</u>
January 12	Introducción
January 13	Vocabulario, capítulo 8
January 14	El preterito "irregular"
January 15	Friday Packet
January 18	NO CLASS
January 19	Quiz; El preterito "stem-change"
January 20	Los objetos directos y indirectos
January 21	Repaso
January 22	Examen, capítulo 8
January 25	Vocabulario, capítulo 9
January 26	Vocabulario, capítulo 9
January 27	El imperfecto
January 28	Los superlativos
January 29	In-Class Composición
February 1	Quiz; Los interrogativos
February 2	Repaso
February 3	Examen, capítulo 9
February 4	Vocabulario, capítulo 10
February 5	In-Class Composición
February 8	Vocabulario, capítulo 10
February 9	El preterito v. el imperfecto
February 10	El preterito v. el imperfecto
February 11	NO CLASS
February 12	NO CLASS
February 15	NO CLASS
February 16	Quiz; Los Pronombres reflexivos
February 17	Repaso
February 18	Examen, capítulo 10
February 19	In-Class Composición
February 22	NO CLASS
February 23	NO CLASS
February 24	NO CLASS
February 25	Oral Reports
February 26	Vocabulario, capítulo 11

March 15	El subjuntivo
March 16	Repaso
March 17	Examen, capítulo 12
March 18	Vocabulario, capítulo 13
March 19	In-class Composición
March 22	El subjuntivo
March 23	El subjuntivo
March 24	Quiz, Repaso
March 25	Repaso
March 26	Examen, Capítulo 13
March 29	Oral Reports
March 30	In-class Composición
March 31	NO CLASS--SPRING BREAK
April 1	NO CLASS--SPRING BREAK
April 2	NO CLASS--SPRING BREAK
April 5	NO CLASS--SPRING BREAK
April 6	Vocabulario, capítulo 14
April 7	Vocabulario, capítulo 14
April 8	El participio pasado como adjetivo
April 9	In-class Composición
April 12	Quiz, el presente perfecto: indicativo y subjuntivo
April 13	el presente perfecto: indicativo y subjuntivo
April 14	Repaso
April 15	Examen, capítulo 14
April 16	In-class Composición
April 19	Vocabulario, capítulo 15
April 20	El subjuntivo
April 21	El subjuntivo
April 22	Quiz, Repaso
April 23	In-class Composición
April 26	Repaso
April 27	Examen, capítulo 15
April 28	Vocabulario, capítulo 16
April 29	Vocabulario, capítulo 16
April 30	El futuro